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MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Licensing and Regulatory Committee held
at The Council Chamber, County Hall, The Rhadry, Usk, NP15 1GA with remote
attendance on Tuesday, 20th May, 2025 at 10.00 am**

PRESENT: County Councillor Tudor Thomas (Chair)
County Councillor Jayne McKenna (Vice Chair)

County Councillors: Lisa Dymock, Tony Easson,
Christopher Edwards, Simon Howarth, Jane Lucas, Alistair Neill,
Sue Riley, Dale Rooke, Jackie Strong, and Armand Watts

OFFICERS IN ATTENDANCE:

Linda O'Gorman	Principal Licensing Officer
Geraint Edwards	Head of Litigation and Deputy Monitoring Officer
Richard Williams	Democratic Services Officer

APOLOGIES:

None.

1. Election of Chair

We elected County Councillor Tudor Thomas as Chair.

2. Appointment of Vice-Chair

We appointed County Councillor Jayne McKenna as Vice-Chair.

3. Declarations of Interest

None received.

4. To confirm the following minutes

The minutes of the meetings held on the following dates were approved as an accurate record:

- Licensing and Regulatory Sub Committee Minutes dated 12th March 2025.
- Licensing and Regulatory Sub Committee Minutes dated 19th March 2025.
- Licensing and Regulatory Committee Minutes dated 25th March 2025.

5. Separation of Licensing Functions

The Principal Licensing Officer presented the report on Separation of Licensing Committee functions. The report provided members with details of the proposed arrangements to reconfigure the functions of the existing Licensing and Regulatory Committee as set out in the report. To provide members with an opportunity to seek advice from the Law and Governance Directorate on the proposed arrangements and to

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consider seeking endorsement of those proposals before they are reported to Council for approval.

Following presentation of the report, Members were invited to ask questions.

<https://www.youtube.com/live/mZLSwpyPPXk?si=CKylu3zGeBo5kf9a&t=455>

In doing so, the following amendments to the Terms of Reference for the new Committees were agreed by the Licensing and Regulatory Committee:

- The Licensing and Regulatory Committee shall be abolished and its LA 2003, GA 2005 and PH(W)A 2017 functions to be allocated to a Licensing and Gambling Committee, with all other functions to Taxi and Regulatory Committee.
- Each new Committee will have its own sub-committee consisting of three members, one of which must be the Chair or Vice Chair of the parent Committee. The sub-committees will have a quorum of three.
- For Licensing and Gambling (L&G) matters, individual applications that fall outside an officer's delegated powers will in the first instance go to the L&G Sub-Committee for determination. The Sub-Committee can still refer an application to the full L&G Committee for determination.
- For Taxi and Regulatory matters, individual applications falling outside an officer's delegated powers will in the first instance go to a full Taxi & Regulatory (T&R) Committee for determination. The Committee can still delegate the determination of an application to a T&R Sub-Committee if it so chooses.

Upon being put to the vote, the following votes were recorded:

In favour of the revised recommendations	-	8
Against the revised recommendations	-	1
Abstentions	-	1

We resolved:

- (i) To approve that the functions of the existing Licensing and Regulatory Committee be divided between two separate Committees, comprising of the same members, to be titled the Licensing and Gambling Committee and the Taxi and Regulatory Committee ("the Committees") respectively.
- (ii) To note and approve that the functions of the Committees and their respective Sub-Committees shall be as set out in the terms of reference for each, as amended.
- (iii) To refer the recommendations to Council for approval.

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6. Next Meeting

Tuesday 8th July 2025 at 10.00am.

The meeting ended at 11.19 am.

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